

# YOXALL PARISH COUNCIL

Minutes of a Meeting of Yoxall Parish Council  
held on Thursday, 6<sup>th</sup> January 2022 at 7.30pm  
in Yoxall Parish Hall

Present: P Hughes, P Bailey, D Muir, R Yapp, S Evans, M Arch, P Kitt,  
R Keys and J Williams

Also Present: One Member of the Public  
R Young – Clerk to the Council

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## 1) APOLOGIES

Apologies for absence were received from J Jessel and L Beech.

## 2) CHAIRMAN'S ANNOUNCEMENTS

The Chairman, P Hughes, mentioned the following:

- Many thanks for A38 report in the "Fisherman".
- R Keys to give update regarding Neighbourhood Plan.
- St Peters Walk update.
- Thanked M Arch for review of pavements. Additional funds available from Staffordshire County Council.
- Energy Efficiency details received from J Jessel.
- Sich Lane – Town Hill Pumping Station.
- Platinum Jubilee.
- Precept Requirement 2022-2023.  
J Williams mentioned the need to improve/replace some doors at the Village Hall plus Burial Ground drainage.  
It was proposed (J Williams), seconded (R Keys) and agreed to increase the Precept Requirement for 2022-2023 by 3%.

**Resolved: To increase the Precept Requirement for 2022-2023 by 3%.**

## 3) DECLARATION OF INTEREST

To be recorded when matter raised during the meeting.

**4) TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 2<sup>ND</sup> DECEMBER 2021**

It was proposed (J Williams), seconded (R Keys) and agreed to approve the Minutes of the Meeting held on the 2<sup>nd</sup> December 2021, subject to the following:-

6) Public Participation – Delete R Hughes – Include P Hughes.

**Resolved: To approve the Minutes of the Parish Council Meeting held on the 2<sup>nd</sup> December 2021, subject to the above amendment.**

**5) MATTERS ARISING FROM THE MINUTES**

➤ No matters were raised.

**6) PUBLIC PARTICIPATION**

➤ No matters were raised.

**7) REPORT OF COUNTY COUNCILLOR AND BOROUGH COUNCILLOR**

**a) Report of County Councillor J Jessel**

➤ P.Hughes thanked J Jessel for assistance with matters relating to Staffordshire County Council Highway Repairs and additional funding.

**b) Report of Borough Councillor L Beech**

➤ No matters reported.

**8) PLANNING**

R Keys reported the following:-

**Planning Report - December 2021**

**Recent Applications include:-**

2021/01640 – Replacement of an existing dwelling with a new dwelling and a garage at Lichfield Lodge, Lodge Lane.

2021/01599 – New porch, replacement windows and patio doors at Long Barn, Hollybank Farm.

2021/01455 – Rear and side extension to the Dimble at Dunstall Lane, Yoxall.

## **Permissions include:-**

2021/01223 – For two dwellings formed from a farm building at Church Farm, Sudbury Road, Newchurch.

2021/00918 – For the conversion of farm barns to form 10 stables and an indoor riding area at Longcroft Farm, Yoxall.

## **Correspondence**

A letter was received regarding an application at 23 Ferrers Road for a garden dwelling as an annex to the main dwelling. The contents were raised with an ESBC Planning Officer for clarification.

Neighbourhood Plan – I held a Zoom meeting with Philip Stephenson of ESBC to discuss our Neighbourhood Plan which was approved in 2015. I raised concerns regarding the increase in residential applications OUTSIDE of the village settlement and whilst we agreed that with many farm sites that whilst diversification and the re-use of agricultural buildings is not to be discouraged, that the size of the schemes and whether they actually meet local housing needs should be carefully considered. I gather that the ESBC Local Plan will not be fully reviewed for another four years, although in the meantime Mr Stephenson suggested that the Parish Council should continue with its comments/suggestions regarding ongoing applications and wait until new policies are formulated by ESBC and then in turn apply for these to be included in our NP. In addition, any significant changes to our current NP would entail another full local referendum which is both costly and premature in reflecting any probable changes to the Local Plan in 2025. So, for now, we rely on current policies and intervene where we can.

## **9) CLERK'S REPORT**

### **a) Correspondence**

- Yoxall Sports Club – Update.
- ESBC – Andrea Davis – Remote Meeting Petition.
- Thank you card from D and W Child for Christmas Lunch.
- SPCA Bulletin.
- A38 Traffic Management Bulletin.
- J Jessel – Road Closure Notice – Dark Lane, Yoxall/Newborough – 24<sup>th</sup>-28<sup>th</sup> January 2022.
- D Page – Objections to Planning Application P/2021/01558.
- ESBC – Review Statement of Gaming Policy 2022-2025.
- Staffordshire Archives and Heritage Newsletter.
- G Johnson – Dog Nuisance.
- Officer Lieutenancy – Letter to promote the Queen's Platinum Jubilee Street Parties and Beacons.

- Yoxall Camara Club – Councillors reviewed circumstances concerning the screen and balance outstanding.  
J Williams proposed payment of £75.00. Proposal not seconded.  
P Kitt proposed the Parish Council pay £100.00 as a settlement to clear the Camara Club outstanding balance and the Parish Council take ownership of the screen. This was proposed (R Keys), seconded (D Muir) and agreed.  
J Williams did not vote for this proposal.

**Resolved: To pay Yoxall Camara Club (S Stamford) £100.00 as final settlement of the balance owed to the Parish Council plus the Parish Council taking ownership of the screen.**

## 10) MATTERS IN PROGRESS OR REQUIRING FURTHER ACTION

### a) Open Spaces

P Kitt reported the following:-

#### Milne Holme Pingle

- New Litter Bin (Recycled from Malcolm's) sited. Refurbished.

#### Ferrers Field

- Works to Swings completed.
- New Concrete Ramp with non-slip surface to Fort installed.
- Play bark required as per Sovereign Report. Normally topped up at the end of January prior to February half term, Spring and Easter Holidays. Parish Council permission sought to go ahead with this bi-annual top up.
- It was proposed, seconded and agreed to top up the play bark on Ferrers Field.

**Resolved: To top up the Play Bark on Ferrers Field play area.**

### b) Village Amenities

J Williams reported the following:-

- Noticeboards need some timber treatment to preserve structure. Suggested Duke of Edinburgh participants get involved.
- Thank you card received from W and D Child for Christmas Meal.

**c) Roads and Pavements**

M Arch reported the following:-

- Still awaiting reply from Staffordshire County Council regarding Assessment of Traffic coming through the Village.
- A38 Diversion – Highways England kept to agreement regarding proposed work and closures.
- D Muir said request received to consider double yellow lines for Victoria Street. May cause parking issues.

**d) Village Hall**

- J Williams said he was obtaining a quotation to replace fluorescent lights with LED as suggested by J Jessel.

**e) Best Kept Village Competition**

S Evans reported the following:-

- Obtained application forms.
- Received certificate for Virtual Competition entry.
- Gave a review of the criteria for this year's competitions.
- Would like to include details of the competition in the February 2022 edition of the "Fisherman".
- Noticeboards need to be reviewed with contact details of Councillors to be displayed. Commented a Slimming World Notice attached to a Noticeboard.
- Also need to review maps that could be displayed with location highlighted.

**f) Website**

- M Arch commented the Website is up-to-date with Planning details included.

**g) Burial Ground**

- J Williams reported he was waiting for a quotation for an improved drainage scheme.

#### **h) Riverside Regeneration**

D Muir commented as follows:-

- Paths will flood when there is a lot of rain.
- Need to arrange a pond clearance.
- Nesting Boxes – February 2022 – School to liaise with provider.
- Circulated an Income and Expenditure Schedule for Goose Green.
- Provision of Bench at School Green in memory of Parishioner. To discuss with proposer.
- National Forest Walks – 14<sup>th</sup>-26<sup>th</sup> May 2022.
- Wheelchair now located in Village Hall – Thank you letter to be sent to person who donated wheelchair.
- Sports Club to host an event on the Sunday of the Jubilee weekend. Village organisations to be involved. The event to have a Community theme.

#### **i) Sports Club Development**

- R Keys reported a Structural Engineer had surveyed the building and confirmed the foundations are suitable for the proposed building improvement.
- J Williams commented a copy of the Sports Club Constitution and Accounts was needed. P Hughes confirmed received and will circulate.
- R Keys said need to provide copy of grant application to Parish Council.

#### **j) Health Services**

R Yapp reported the following:-

- Meeting arranged to be held in the Village Hall.
- New Practice Manager appointed.
- Foot Health Practitioner to hold treatment sessions.

#### **k) Conservation Matters**

S Evans reported the following:-

- Update regarding planned walk. Would like to organise monthly walks.
- Reviewed projects for January 2022 including Ferrers Field and Overgrown Footpath to be reviewed on the 28<sup>th</sup>-29<sup>th</sup> January 2022.

- Another Litter Pick to be promoted for the end of March 2022. Would like to organise a regular litter pick group.
- Will visit School end of January/February concerning Posters.
- Reviewing Walks leaflet and Discovering Yoxall leaflet.
- Need to consider a Censory Garden.
- Receiving Tree gift with the BKV Virtual Competition Certificate.

## 11) WISH LIST

P Bailey commented as follows:-

- Wish List is a reminder of projects the Parish Council may wish to do.
- Walks leaflet and Discovering Yoxall linked to Welcome Pack.
- Reviewed items to be carried over to 2022 Wish List.
- Parish Hall Lighting and Platinum Jubilee to be included.

## 12) HEALTH AND SAFETY MATTERS

- It was proposed (J Williams), seconded (P Kitt) and agreed that R Yapp to take over the Health and Safety matters.

**Resolved: That R Yapp takes over Health and Safety matters.**

## 13) FINANCE

### a) Cheque Payments

DATE	CHEQUE NO.	DETAILS	£
06/01/2022	506322	Parish Clerk	268.95
06/01/2022	506323	HMRC (PAYE)	179.20
06/01/2022	506324	V C Wright	228.00
06/01/2022	506325	Ken's Countryside Landscapes	1,284.00
06/01/2022	506326	Waterplus	50.82
06/01/2022	506327	ESBC Litter Pick	595.68
06/01/2022	506328	N Sutcliffe	50.00
06/01/2022	506329	Source for Business	39.32
06/01/2022	506330	P Hughes	125.00
06/01/2022	506331	L Binsley	58.54
06/01/2022	506332	Betzy's	200.00
		<b>TOTAL:</b>	<b><u>£3,079.51</u></b>

It was proposed, seconded and agreed the above cheques should be issued.

**Resolved: To issue the above cheques.**

**14) DATE OF NEXT MEETING**

- Thursday, 3<sup>rd</sup> February 2022.

The meeting closed.

P Hughes  
Chairman