

YOXALL PARISH COUNCIL

Minutes of the Zoom Meeting of the Parish Council
held on the 6th May 2021 at 8.20pm

Present: P Hughes, P Kitt, J Williams, R Keys, M Arch, D Muir and P Bailey

Also Present: Two Members of the Public
R Young – Clerk to the Council

1) ELECTION CHAIRMAN OF THE PARISH COUNCIL

It was proposed (M Arch), seconded (R Keys) and agreed that P Hughes be appointed Chairman of the Parish Council for the coming year.

Resolved:

That P Hughes be appointed Chairman of the Parish Council.

2) ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL

It was proposed (R Keys), seconded (M Arch) and agreed that D Muir be appointed Vice-Chairman of the Parish Council for the coming year.

Resolved:

That D Muir be appointed Vice-Chairman of the Parish Council.

3) PARISH COUNCIL COMMITTEES AND WORKING GROUPS

It was agreed that Parish Council Committees and Working Groups be retained as present.

4) APOLOGIES

Apologies for absence were received from J Jessel, S Evans and L Beech.

5) DECLARATION OF INTEREST

Declarations to be made when subject is discussed or received during the meeting.

6) TO APPROVE THE MINUTES OF THE PARISH COUNCIL ZOOM MEETING HELD ON THE 1ST APRIL 2021

It was proposed, seconded and agreed to approve the Minutes of the Parish Council Zoom Meeting held on the 1st April 2021.

Resolved:

To approve the Minutes of the Parish Council Zoom Meeting held on the 1st April 2021.

7) MATTERS ARISING

- No matters raised.

8) PUBLIC PARTICIPATION

The following matters were raised.

- Village Fete Meeting to be held on the 18th May 2021. Options to be considered.
- P Hughes commented need to officially welcome S Evans to the Parish Council.
- Time Capsule put in the Village Hall some years ago needs to be located.
- R Keys commented the Welcome Pack was progressing.

9) REPORT OF COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

a) Report of County Councillor J Jessel

- Provision of a pedestrian safety barrier at the end of Ferrers Field to Savey Lane. Discussed with R Rayson (SCC Highways) and suggest site meeting to review.
- Received complaint from Newchurch resident regarding state of Noticeboard.

b) Report of Borough Councillor L Beech

- No further details reported.

10) PLANNING

R Keys reported the following:-

Planning Applications Received

- i) P/2021/00402
Erection of first floor and single storey front extension.
53 Savey Lane, Yoxall

Planning Decisions

- i) P/2021/00026
Retention of Mobile Home as Agricultural Workers Dwelling.
Woodland Croft, Morrey Lane, Yoxall
Permission to stay – Strict conditions to apply

- ii) P/2021/00252
Conversion of Barn to Dwelling.
Land off Yoxall Road, Morrey, Yoxall
Application refused

Other Matters

M Arch raised matter of commercial vehicle with grabber depositing rubble on left of Dunstall Lane. R Keys confirmed planning permission included condition of hardcore track to be cleared.

11) CLERK'S REPORT

a) Correspondence

- Staffordshire Archives and Heritage Newsletter.
- SCC Diversion of Vehicular Traffic Back Lane and Dunstall Lane, Yoxall and Morrey Lane, Morrey – Work to be completed in one day – 17th May 2021.
- J Jessel (SCC) – “Younger people urged not delay in taking vaccine when offered”.
- J Jessel (SCC) – A38 E-Bulletin.
- SCC – “Arts Connected Bulletin”.
- Staffordshire Libraries Newsletter.
- SPCA Bulletin.
- National Forest “Now is the time for positivity and looking towards the future”.

12) MATTERS IN PROGRESS OR REQUIRING FURTHER ACTION

a) Open Spaces

- No matters reported.

b) Village Amenities

- No additional matters reported.

c) Roads and Pavements

- No additional matters reported.

d) Village Hall

- No additional matters reported.

e) Best Kept Village Competition

- D Muir reported she had completed the application forms which are ready to submit. Also mentioned additional photographs of gardens needed.

f) Footpaths

- R Keys mentioned he had a meeting with Paul Rochfort (SCC Footpaths) regarding footpaths – requirements and grants.

g) Website

- No matters reported.

h) Burial Ground

- No matters reported.

i) Ferrers Field

- P Kitt reported he had circulated to Councillors quotes obtained for play equipment. R Keys said feedback is needed from young parents as to what children would like. Also mentioned there is a need for something for children going into their teen years.

j) Riverside Regeneration

D Muir reported the following:-

Goose Green

- Interpretation Boards now in place. Two boards – one for Flora and the other for Fauna. Neil Fleming installed them and details put in The Fisherman and also on Facebook. These were funded by The National Forest and ESBC CCF grants.
- Woodland Trust hedging and copse plants have been delivered and I'm hoping to plant them this week. Any volunteers to help?

- I've had a request from Ann Kerr regarding the installation of another wooden bench in memory of her late husband. Should there be a limit on how many benches we place?
Flooding can be a problem when deciding on a location for a bench. We can accommodate one more bench and then consider Swarbourn Meadow and Milne Holme Pingle. A Memorial Tree may be an option.
- The National Forest have sent an invitation to join a network of community/volunteer groups who are involved in managing woodlands and other green spaces as Goose Green Community Garden. There is a Timber Festival on Sunday, 4th July, which we have been invited to attend. J.Williams mentioned a National Forest Trek would pass through Yoxall on the 19th September 2021.options for involvement to be considered.
- I consulted with Simon Manning in respect of carrying out a regular 'safe tree audit' on Goose Green and Swarbourn Meadow and he agreed it would be sensible. I'm waiting for him to give me a date and a cost to do the inspection.

Live and Local

- There was a Zoom meeting between Michele Clerk and SpiltMilk to discuss the 'A Little Wander' project. John, Penny and myself attended. SpiltMilk will organise it all and they put a short piece in The Fisherman about it. The next stage is to deliver A5 flyers to the village and try to encourage the residents to participate in the audio tour. John has offered to help with the distribution of the leaflets.

BKV

- I've completed the entry form for the Best Kept Village Community Competition which Phil has looked over. I will complete it and submit it with lots of photos and any other supporting evidence. Closing date is the end of May.

DofE Volunteer

- I have been approached by Sarah Law who has asked if we can find some volunteer work for her 17 year old son, Findlay, who is doing his DofE Gold award. He has helped previously in litter picking and the Village clean ups. She asked if he could help on Goose Green and I suggested he could help with tree planting etc.

Setting up a Village Conservation/Environment Group

- I feel it would be useful if we could set up a group of willing volunteers to help out with maintenance of our green spaces. We could approach the villagers who helped with the pond clearance last year and put a general appeal in The Fisherman and on Facebook.

13) WISH LIST

P Bailey mentioned the following:-

- Need to decide regarding a Tea Party and Gift Boxes. Decide at next meeting.
- Christmas Party included on Wish List.
- Updated Wish List sent to Councillors.

14) HEALTH AND SAFETY MATTERS

- P Hughes said he would cover Health and Safety matters.

15) FINANCE

a) Cheques Payments

DATE	CHEQUE NO.	DETAILS	£
14/04/2021	505934	Antomic Woodworking	1,164.00
14/04/2021	505935	Waterplus	62.61
14/04/2021	505936	N Sutcliffe	45.00
06/05/2021	505937	R Young	268.95
06/05/2021	505938	V Shorthouse	329.17
06/05/2021	505939	HMRC (PAYE)	224.60
06/05/2021	505940	Fairview Arborists	250.00
06/05/2021	505941	N Fleming	550.00
06/05/2021	505942	J Francis	1,308.00
06/05/2021	505943	Ken's Countryside	570.00
06/05/2021	505944	P Hughes	80.00
		TOTAL:	£4,852.33

It was proposed, seconded and agreed the above cheques should be issued.

Resolved:

To issue the above cheques.

b) **Receipts and Payments Schedule for the year ended 31st March 2021 and submission of Annual Return 2020/21**

The Clerk gave details of the Receipts and Payments for the year ended 31st March 2021 with details of any variances.

It was proposed (J Williams), seconded (R Keys) and agreed the Chairman and Clerk sign the Annual Return for 2020/21 and submit the accounts and Annual Return for audit.

Resolved:

The Chairman and Clerk sign the Annual Return for 2020/21 and submit the accounts and Annual Return for audit.

The meeting closed at 9.20pm.

P Hughes
Chairman