

YOXALL PARISH COUNCIL.

Minutes of the Meeting of the Parish Council held on Thursday, 6th February 2020 in the Parish Hall, King Street, Yoxall

Present: P Hughes, P Klitt, P Bailey, A Grandfield, D Muir, M Arch and R Keys

Also Present: Two Members of the Public. R Young, Clerk to the Council

1) APOLOGIES

Apologies for absence were received from D Hall, J Williams and J Jessel.

2) CHAIRMAN'S ANNOUNCEMENTS

The Chairman of the Parish Council, P Hughes, mentioned the following:-

- Precept increase of 2%.
- M Arch included J Jessel in emails egarding A515.
- Benches installed on Goose Green.
- Apologies to P Bailey regarding confirmation concerning the Duke of Edinburgh Scheme.
- Update – Charles Truman/Memorial.
- Grass cutting – Verges for SCC.
- P Kitt will give update regarding Ferrers Field.
- Complaints received regarding road condition – Amey sent out Road Sweeper.
- Website progressed by M Arch.
- Letter sent to Scott Lacey at Post Office.

3) DECLARATION OF INTEREST

Declarations to be made when subject is discussed or received during the meeting.

4) TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 8TH JANUARY 2020

It was proposed, (R Keys), seconded (P Kitt) and agreed to approve the Minutes of the Parish Council Meeting held on the 8th January 2020.

Resolved: To approve the Minutes of the Parish Council Meeting held on the 8th January 2020.

5) MATTERS ARISING No matter raised.

- 6) **PUBLIC PARTICIPATION** No matters raised.
- 7) **REPORT OF COUNTY COUNCILLOR AND BOROUGH COUNCILLOR**
- a) **Report of County Councillor J Jessel** No matters reported.
- b) **Report of Borough Councillor** No matters reported.
- 8) **PLANNING**
- a) **Planning Applications**
- i) P/2019/01229. Woodland Croft, Yoxall Road, Morrey
Erection of Agricultural Workers Dwelling including retention of temporary static caravan until first occupation.
- ii) P/2019/01497. Big Barn, Hollybank Farm, Yoxall Road, Woodhouses, Yoxall. Residential Extension
- iii) P/2020/00097. Leafields Farm, Hadley Street, Yoxall
Listed Building consent for the conversion and alteration of three former agricultural buildings to form three detached dwellings, demolition of three buildings and alterations of wall attached to Leafields Farm House.
- iv) P/2019/01544. Land at Trent Lane, Morrey, Yoxall
Demolition of existing pole barn and erection of a general purpose agricultural building.
- v) P/2019/01556. Leafields Farm, Hadley Street, Yoxall
Conversion and alterations of Agricultural Building to form three detached dwellings, erection of two detached dwellings, demolition of three agricultural buildings, associated parking and alterations of wall attached to Leafields Farm House.
- b) **Planning Decisions**
- i) P/2019/01326. Hollyhurst House, Woodhouses, Yoxall
Formation of manège on existing equestrian land and erection of post and rail fences and gates.
Conditional Approval
- ii) P/2019/01265. Brick Barn, Lower Hoar Cross Road, Woodmill
Change of Use from Agricultural land to domestic garden
Conditional Approval
- iii) P/2019/01206
Morrey Farmhouse, Bordfield Lane, Morrey

Listed Building Consent. ***Conditional Approval***

c) Other Planning Matters

R Keys gave an update regarding the following:-

- Woodland Croft corner of Morrey Lane update regarding static caravan and tied dwelling.
- Leafields Farm, Hadley Street, Yoxall – Application by Providence Land for five dwellings and access onto Hadley Street.

9) CLERK'S REPORT

a) Correspondence

- SPCA Bulletin.
- Staffordshire Police Crime Report.
- SCC – “My Staffordshire Newsletter” – February 2020.
- SCC – “Staffordshire Archives and Heritage Newsletter”.
- Lichfield Rural Branch Labour Party – Philippa Saddlington – The Fisherman.
- ESBC – Notice of Appointment of Election Agents and Statement of Persons Nominated.
- Staffordshire Police – Richard Lymer – Police Changes.
- Staffordshire Police – East Staffordshire Citizen Academy.
- SCC – Julia Jessel – Temporary Traffic Regulation Order – School Hill, Hoar Cross.
- SCC – Julia Jessel – Staffordshire Warmer Homes.
- Julia Jessel – Funding Opportunities.

10) MATTERS IN PROGRESS OR REQUIRING FURTHER ACTION

a) Open Spaces

- P Bailey reported Parishioners pleased with new waste bin installed at Milne Holme Pingle.

b) Village Amenities

The following matters were raised:-

- Drain cover near Village Hall needs attention.
- Quotation from Stephen Timmis to undertake painting at the Village Hall.

It was proposed, seconded and agreed to accept the quotation of £580.00 from S Timmis.

Resolved: To request S Timmis to undertake painting at the Village Hall at the agreed cost of £580.00.

- P Bailey mentioned the need for an outside light by the waste bins at the Village Hall.

c) Roads and Pavements

M Arch gave a detailed update mentioning the following:-

- J Jessel raised several issues on behalf of the Parish Council.
- Drainage on Hadley Street and Sandpit Lane, plus Ferrers Road patching work.
- Concerned at general condition of roads on the Estate. J Jessel reviewed – Schedule of Work to be produced.
- A515 – Police watched HGV's turning incorrectly at Kings Bromley – During six hours only one prosecution. Main Transport Contractors comply. Those not complying appear to be vehicles coming from Marchington. Local hauliers use road through to Lichfield.
- SCC Highways Data from September 2019 – Total HGC's 323 – 102 through Yoxall. No updated Data since September 2019.
- N Whitwell pulling back from YTAG – Need someone to process emails and correspondence. M Arch confirmed he did not have sufficient time.
- M Arch to contact Highways England and need to have a complete list of contact details to be produced in conjunction with Alan Howard.
- R Keys enquired regarding relationship with YTAG. M Arch to review. R Keys commented there should be a formal procedure for communication from SCC Highways to Parish Councils.
- Need to communicate with major hauliers.

d) Village Hall

J Williams reported by written statement the following:-

- Ongoing problem with condensation.
- Plumbing work.
- Decoration needed. (Already approved).

e) Best Kept Village Competition

- A Grandfield to monitor and progress.

- P Bailey gave an update regarding the Duke of Edinburgh Scheme for young Parishioners.

f) **Footpaths.** No matters reported.

g) **Website.** M Arch reported the following:-

- New Website.
 - Plan to go live within 10 days.
 - More information required regarding Parish Council, Parish History and Village.
- Need details of Councillors for inclusion.
- Notices.

h) **Burial Ground**

- Request last year to paint gravel boards green.
- Wooden railings deteriorating – Need replacement.
- Old redundant bench needs to be removed.

i) **Ferrers Field**

P Kitt reported the following:-

Ferrers Field Inspection and Progress Report

The inspections and visits were all carried out during week commencing 27th January 2020.

The next quarterly report by Sovereign, our Approved Contractor, is to be carried out week commencing 10th February 2020.

The picnic bench has now been installed following some sterling work by Councillors Di Muir and John Williams. My thanks to both.

Simon Manning is trimming back the three large Fir trees. The work is required because the branches are overhanging the road and the footpaths in a dangerous manner. The growth at the bottom of them is also impeding mowing and strimming, and injury could be sustained by people running into them. It will also enhance the appearance of Ferrers Field too, allowing residents to keep an eye on what might be happening on the field. The cost of this work is £400.00.

All the remaining trees are being trimmed for all the above reasons and any dead branches removed also. The cost for this is £400.00.

Parish Council approval is sought for these works.

Following a meeting with John Francis, who mows Ferrers Field, it was agreed that John would use a lower cut on the grass and then rake, bale and remove the cut grass, leaving the Field clear. He will use a blower to remove all grass from footpaths. John suggested that a cut takes place before Easter this year as soon as the ground is dry enough and has requested that I inspect it on completion to ensure we are satisfied with it and it meets the standards we require. I have agreed on our behalf to his suggestions. John is contracted to mow the field 16 times throughout the season. I intend to ensure that this is maintained and assuming the first cut is satisfactory, will also inspect all further cuts. Though this may increase our costs slightly, the benefits will be significant, both in the ability to actually play football on the pitch and in the appearance of the whole field and footpaths.

Parish Council approval is sought to move forward with the above, subject to agreed price with John Francis.

Following a meeting with Ken Raworth, the following points were discussed and prices for work submitted:-

- 1) Declined waxing all three new picnic benches; one at Ferrers; two at Goose
- 2) Re-paint the existing benches and the play equipment to continue to protect the timbers from weathering and to improve the general appearance; Price: £200.00 Labour; two cans of wax/oil £70.00; Total £270.00.
- 3) Cut grass and tidy up edges, removing all grass/turf/debris from the footpath from Ferrers Field to Savey Lane; £150.00 plus VAT.
- 4) A further two bags of play bark is required for the older children's play area. Vernon is the cheapest option at £70.00 per bag, collected, delivered and spread.

However, this work has to be carried out immediately, not three months from now, because of the nature of the risk element involved, and I suggest that this is only given to Vernon on the understanding that the work must be completed within the next two weeks or the work is placed elsewhere.

I would also request that Vernon lets me know exactly when this is being done so I can meet him on site.

Parish Council approval is sought for all the works to go ahead.

Finally, I have arranged a site meeting with a representative of Sovereign on Wednesday, 12th February, the Company who conduct our quarterly reports, to discuss their "Guide to Grants" and their "Catalogue of Equipment" to listen to suggestions they may have to enhance the play areas and the facilities on offer at Ferrers Field. I shall, of course, report back to the Parish Council on what transpires.

P F Kitt, Parish Councillor

It was proposed (P Kitt), seconded (R Keys) and agreed to accept the quotation of £400.00 from Fairview Arborists to reduce and shape three Pine trees at Ferrers Field.

Resolved: Fairview Arborists to reduce and shape three Pine trees at Ferrers Field.

It was proposed (P Kitt), seconded (R Keys) and agreed to accept the quotation of £400.00 from Fairview Arborists to reduce and shape remaining trees on Ferrers Field.

Resolved: Fairview Arborists to reduce and shape remaining trees on Ferrers Field.

It was proposed (P Kitt), seconded (D Muir) and agreed to accept the following quotation from Ken's Countryside Landscapes:-

- Re-paint existing benches and play equipment to protect timber - £270.00 plus VAT.
- Cut grass and tidy edges footpath from Ferrers Field to Savey Lane - £150.00 plus VAT.

Resolved: To approve the three quotations received from Ken's Countryside Landscapes as detailed above.

➤ It was agreed additional play bark should be obtained.

j) Riverside Regeneration

D Muir reported the following:-

- Two new picnic benches installed, located in area of bark and anchored into the ground.
- Ken's Countryside Landscapes cleared area to the rear of the shops.
- Spare trees to plant.
- ERDF Funds not available. J Jessel provided details of Severn Trent Funding.

Criteria being: People
 Place
 Environment

Application submitted for review in March 2020.

11) WISH LIST

P Bailey circulated to Councillors the 15th Edition of the Wish List – Current.

Also mentioned Sponsorship by the Parish Council of the Dog Show at the Yoxall Village Fete.

12) HEALTH AND SAFETY

- No items mentioned.

13) FINANCE

a) Approval of Cheques

DATE	CHEQUE NO.	DETAILS	£
06/02/2020	505751	R Young	262.42
06/02/2020	505752	V Shorthouse	329.43
06/02/2020	505753	HMRC (PAYE)	210.80
06/02/2020	505754	N Sutcliffe	45.00
06/02/2020	505755	Upton Engineering	942.00
06/02/2020	505756	ESBC Litter	410.93
06/02/2020	505757	Ken's Countryside	876.00
06/02/2020	505758	M & R Electrical	228.00
06/02/2020	505759	Cancelled	0.00
06/02/2020	505760	Spectrum Web Product	500.00
		TOTAL:	£3,804.58

It was proposed, seconded and agreed to issue the above cheques.

Resolved: To issue the above cheques.

14) DATE OF NEXT MEETING

- Thursday, 5th March 2020

The meeting closed at 8.57pm.

P Hughes
Chairman