

# YOXALL PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council  
held on Thursday, 5<sup>th</sup> May 2022 at 8.15pm  
in Yoxall Parish Hall

Present: P Hughes (Chair), J Williams, R Keys, P Bailey, M Arch, S Evans,  
D Muir, P Kitt and R Yapp

Also Present: One Member of the Public  
R Young – Clerk to the Council

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**1) ELECTION OF CHAIRMAN OF THE PARISH COUNCIL**

It was proposed, seconded and agreed that P Hughes should be appointed Chairman of the Parish Council for the coming year.

**Resolved: That P Hughes be appointed Chairman of the Parish Council for the coming year.**

**2) ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL**

It was proposed, seconded and agreed that D Muir should be appointed Vice-Chairman of the Parish Council for the coming year.

**Resolved: That D Muir be appointed Vice-Chairman of the Parish Council for the coming year.**

**3) CONFIRMATION OF COMMITTEE (GROUPS)**

It was proposed, seconded and agreed that the existing Working Groups retain their present Chairs and structures.

**Resolved: The existing Working Groups retain their present Chairs and structures.**

**4) APOLOGIES**

Apologies for absence were received from J Jessel and L Beech.

**5) DECLARATION OF INTEREST**

To be recorded when matter is raised during the meeting.

**6) TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 7<sup>TH</sup> APRIL 2022**

It was proposed (J Williams), seconded (P Kitt) and agreed to approve the Minutes of the Meeting held on the 7<sup>th</sup> April 2022, subject to the following amendment:-

2) Chairman's Announcements

Delete:       Falling Trees  
Include:       Felling Trees

**Resolved: To approve the Minutes of the Parish Council Meeting held on the 7<sup>th</sup> April 2022, subject to the above amendment.**

**7) MATTERS ARISING FROM THE MINUTES**

➤ No matters were raised.

**8) PUBLIC PARTICIPATION**

➤ No matters were raised.

**9) REPORT OF COUNTY COUNCILLOR AND BOROUGH COUNCILLOR**

**a) Report of County Councillor J Jessel**

➤ No matters were reported.

**b) Report of Borough Councillor L Beech**

➤ No matters were reported.

**10) PLANNING**

R Keys reported the following:-

So far this month we have only two applications of note.

P/2022/00409 – Old Coach House, Main Street, Yoxall  
Front and rear door flood prevention measures. Listed building.  
The applicant is supported by expert advice in minimising flood damage to his property. No objection.

P/2022/Little Croft, Lucepool Lane  
Rear extension, new front porch, car port and relocation of access gates.  
No objection.

Lea Field Farm

The Chairman and I met a Chevin Homes director to agree the restoration of the small green and other roadside damage at School Green.

The project will be a two stage process to protect the green from traffic damage.

## 11) **CLERK'S REPORT**

### a) **Correspondence**

- Staffordshire Police – Monthly Parish Report.
- National Forest – “Spring is a time of Transformation”.
- National Highways – A38 Carriageway Repairs.
- Staffordshire Archives and Heritage Newsletter.
- SPCA Bulletin.
- Victoria Street Traffic – S Lay.
- SCC Ironman 2022.
- Countryside Voices – CPRE.

## 12) **MATTERS IN PROGRESS OR REQUIRING FURTHER ACTION**

### i) **Conservation Group**

S Evans reported the following:-

**Walks:** Unfortunately, I was unable to lead the monthly walk in April due to testing positive for COVID. However, I suggested that walkers take “A Little Wander” and received positive feedback accordingly. Future dates: Monday, 30<sup>th</sup> May (morning), time and meeting point to be confirmed nearer the date. June: Possibly an evening walk, concluding with supper at a venue to be agreed. Those interested are asked to contact me.

### **Conservation Group**

Green Corridor Project: Next scheduled work date for the project, Sunday, 22<sup>nd</sup> May from 1.00pm. Dates for the rest of 2022 currently being compiled and will be advertised shortly.

Bonfire needed to dispose of debris collected so far.

Future projects such as bulb planting in areas around the village are also currently being explored and will be reported at next meeting.

ii) **Best Kept Village Competition**

S Evans reported the following:-

Application Form: Completed and submitted.

Repeater boards are in situ and posters advertising our participation are on display within the village, as is the banner at Bond End.

Schedule of tasks to tidy and maintain tidiness of village created and issued. Anyone who can assist with tidying is asked to contact me.

St Peter's School are currently completing posters and these will be collected on Friday, 6<sup>th</sup> May. Winners to be chosen and prizes arranged/awarded. Posters will be displayed around the village and within bus shelters.

Would Councillors monitor any areas with a problem of Dog Fouling.

Noticeboards – J Williams commented several Noticeboards need attention.

– P Hughes said the Newchurch Noticeboard is to be replaced.

iii) **Riverside Regeneration**

D Muir reported the following:-

**Goose Green**

Reviewing the planting of young saplings at the back of the Newsagents, some have been damaged by heavy equipment which has been used to access the back yard of the Newsagents. Recompense has been offered and some replacement small trees will be planted there when conditions are favourable.

Burton Conservation Volunteer Group has been booked for 18<sup>th</sup> September to clear out another quarter of the wildlife pond. Hopefully, we can encourage some of the Yoxall Conservation Group to help out on the day. There are sufficient funds in the Goose Green pot to pay for the BCVG.

### **Spiltmilk and 'A Little Wander'**

The audio tour created by Spiltmilk has been completed and was launched last week. The tour is an easy one mile walk around the village and suggests the listener looks at parts of the village with new eyes; 'Wander and Wonder'. It is available through a QR code which has been circulated on flyers and posters and is also on the Parish Council website. Printed copies are available in the Church.

### **Village and Churchyard Clean-up**

As part of the Village Clean-up for BKV, and in co-operation with St Peters Church PCC, there has been a weekend of tidying up the churchyard and burial ground. This is a long term project and the Church is very grateful to all the volunteers who turned up over the weekend and made a good start to creating A Green Corridor through the village. The next session has been organised for Sunday, 22<sup>nd</sup> May.

### **Ferrers Playing Field Development**

I have applied for a Tesco Bags of Help grant to purchase fitness equipment for Ferrers Field. The grants available have reduced in value to £1,500, £1,000 and £500. The application is for three different pieces of equipment; Pull and Press Bars, Step Up Ladder and Leg Raise Rack. Each cost over £400 and I have costed them at £500 each to take installation into account. I wait to hear if the application is successful.

#### **iv) Open Spaces**

No additional matters reported.

#### **v) Village Amenities**

J Williams reported the following:-

- Ironman Event – 12<sup>th</sup> June 2022.
- Speedwatch Group Activity – P Hughes commented there are only two active members.

#### **vi) Village Hall**

J Williams reported he had arranged for a Plumber to review the Village Hall plumbing system.

**vii) Burial Ground**

- No matters reported.

**viii) Roads and Pavements**

M Arch mentioned the following:-

- Victoria Street traffic issues.
- No correspondence received from Staffordshire County Council.
- Reported potholes on Savey Lane.

**ix) Website**

- M Arch confirmed reports for tonight's meeting included on Website. Any changes to be notified.

**x) Health and Safety – Health Services**

R Yapp reported the following:-

Dr Gunn is now back at work. The HCA nurse has joined, still looking to recruit another nurse. An Assistant Practice Manager is due to join.

At last, YaPP AGM, a sub-group was formed to agree a new constitution, which has now been formalised with the PM. This includes where possible for a member of clinical staff to attend with PM if required, subject to staffing levels which are still affected by staffing levels due to Covid.

H & S policy – A risk assessment was undertaken by SE for village clean-up, also the condition of the stiles is reviewed on the conservation walls.

**13) WISH LIST**

P Bailey circulated the current Wish List to Councillors for review.

**14) FINANCE**

**a) Cheque Payments**

<b>DATE</b>	<b>CHEQUE NO.</b>	<b>DETAILS</b>	<b>£</b>
05/05/2022	506378	Support Staffordshire	25.00
05/05/2022	506379	Waterplus	94.60
05/05/2022	506380	Parish Business Rates	53.68

05/05/2022	506381	Parish Clerk Meeting Copies	57.00
05/05/2022	506382	ESBC Litter Bins	624.86
05/05/2022	506383	Parish Clerk's Salary	355.28
05/05/2022	506384	HMRC (PAYE)	236.80
05/05/2022	506385	N Fleming	630.00
05/05/2022	506386	R J Francis	2,097.60
05/05/2022	506387	Flowers – P Boulton	34.00
05/05/2022	506388	Betzy's	200.00
		<b>TOTAL:</b>	<b><u>£4,408.82</u></b>

It was proposed, seconded and agreed the above cheques should be issued.

**Resolved: To issue the above cheques.**

**b) Cheque Payment Details**

It was agreed the Clerk should circulate details of any cheques to be issued with the Agenda and Minutes.

**c) Annual Return 2021-2022**

The Parish Clerk had circulated copies of the Receipts and Payments for the year ended 31<sup>st</sup> March 2022 at the Annual Parish Meeting.

It was proposed, seconded and agreed the Chairman and Parish Clerk should sign the Annual Return for 2021-2022.

**Resolved: The Chairman and Parish Clerk to sign the Annual Return for 2021-2022.**

**PRIVATE AND CONFIDENTIAL**

**15) CONTRACTORS**

J Williams gave details of the increase of fuel costs incurred by one of the Parish Council's Contractors, adding that no price increase had been applied during the last ten years. Costing had been based on diesel at 40p per litre, whereas now it is £1.80 per litre.

Reviewed options to extend the existing agreement with R J Francis. This item to be considered at the next Parish Council Meeting.

The meeting closed at 9.30pm.

P Hughes  
Chairman